# CHANGE CONTROL ACTIVITIES SCHEDULE

## As Of -- WEEK ENDING 11/01/2002

| No. | Item | Start Date | Details | Status | U | Date Ended |
|---|---|---|---|---|---|---|
| 01 | PeopleSoft - HR<br><br>Ref: Kari Alverson | Each Friday on PR Check Issue day | **ACTIVITY**: Update HRSBOX, HRQA, and HRTEST databases throughout the day.<br>. . . . . . . . . . . . . . . . . . . . . . . . . . . .<br>**LOCATION**: N/A<br>. . . . . . . . . . . . . . . . . . . . . . . . . . . .<br>**IMPACT:** These databases will be unavailable during the updates. | Ongoing. | | N/A |
| 02 | PeopleSoft - HR<br><br>Ref: Kari Alverson | Monday to Wednesday of each Payroll week | **ACTIVITY**: Bring down HRPROD Application Server from **10am Monday** until **8am Wednesday**.<br>. . . . . . . . . . . . . . . . . . . . . . . . . . . .<br>**LOCATION**: N/A<br>. . . . . . . . . . . . . . . . . . . . . . . . . . . .<br>**IMPACT:** The server will be unavailable during this period of the <u>Payroll week</u>. | Ongoing. | | N/A |
| 03 | PeopleSoft - HR<br><br>Ref: Kari Alverson | Friday, 11/01/2002 | **ACTIVITY**: Apply patches to the HR Production areas from **7am** until **9am**.<br>. . . . . . . . . . . . . . . . . . . . . . . . . . . .<br>**LOCATION**: N/A<br>. . . . . . . . . . . . . . . . . . . . . . . . . . . .<br>**IMPACT:** The server will be unavailable during this period. | Waiting for the arrival of the next scheduled Start Date. | | |
| 04 | PeopleSoft - FS<br><br>Ref: Cheri Detweiler | Each Friday between 1st & 2nd PR Check Issue days | **ACTIVITY**: Update FSSBOX, FSQA, and FSTEST databases from FSPROD data throughout the day.<br>. . . . . . . . . . . . . . . . . . . . . . . . . . . .<br>**LOCATION**: N/A<br>. . . . . . . . . . . . . . . . . . . . . . . . . . . .<br>**IMPACT:** These databases will be unavailable during the updates on those days. | Ongoing. | | N/A |
| 05 | PeopleSoft - FS<br><br>Ref: Cheri Detweiler | To Be Determined | **ACTIVITY**: Apply patches to the FS Production areas from **7am** until **9am**.<br>. . . . . . . . . . . . . . . . . . . . . . . . . . . .<br>**LOCATION**: N/A<br>. . . . . . . . . . . . . . . . . . . . . . . . . . . .<br>**IMPACT:** The server will be unavailable during this period. | Waiting for decision. | | N/A |
| 06 | Computer Systems<br><br>Ref: Rich Anderson | Each Sunday between 3am and 9am | **ACTIVITY**: Perform maintenance and upgrades on network systems.<br>. . . . . . . . . . . . . . . . . . . . . . . . . . . .<br>**LOCATION**: ISD Computer Room.<br>. . . . . . . . . . . . . . . . . . . . . . . . . . . .<br>**IMPACT:** All City network systems will be unavailable during this period. | Ongoing. | | N/A |
| 83 | Oracle Patch -- **Hafnium**<br><br>Ref: Kari Alverson | To Be Announced | **ACTIVITY**: Apply patch to Oracle database on server **Hafnium**.<br>. . . . . . . . . . . . . . . . . . . . . . . . . . . .<br>**LOCATION**: N/A<br>. . . . . . . . . . . . . . . . . . . . . . . . . . . .<br>**IMPACT:** This database will unavailable during the patch update. | Waiting for Start Date decision. | | |

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|-----|------|-----------|---------|--------|---|-----------|
| 87 | GroupWise Client Upgrade<br><br>Ref: Paul Pedron | Moved to Monday, 10/21/2002 thru Friday, 10/25/2002 | **ACTIVITY**: Upgrade GroupWise client to version 6.0.2.<br>. . . . . . . . . . . . . . . . . . . . . . . . . . . . .<br>**LOCATION**: *Fire / MSC*<br>. . . . . . . . . . . . . . . . . . . . . . . . . . . . .<br>**IMPACT:** User will be prompted to install. Approx. 3-5 minutes per machine. May automatically restart during update. | MSC was completed 10/25/2002. Fire still In progress. | | |
| 92 | PD Netware Servers<br><br>Ref: Harry Houck | To Be Determined | **ACTIVITY**: Netware Server upgrades, Kevlar and Area Stations.<br>. . . . . . . . . . . . . . . . . . . . . . . . . . . . .<br>**LOCATION**: **Police Dept.** *only*.<br>. . . . . . . . . . . . . . . . . . . . . . . . . . . . .<br>**IMPACT:** P.D. staff will be notified, by Harry Houck, of outages at the time of the updates. File access and network printing affected for 15 minutes. | Ongoing until completed. | | |